

Team Leader Check List

- _____ Select a week for your build (send in a \$250 deposit)
 - _____ Recruit a team
 - _____ Select a family (Lilian will build a funding page if needed)
 - _____ Invite friends & family to partner with your team (donate \$)
 - _____ Give Lilian a headcount/rooming preferences for Seagrape
 - _____ Book travel (please send Lilian itinerary as soon as you buy tickets)
 - _____ Secure travel insurance for team members (1 month prior)
 - _____ Ensure team members sign *Liability Waivers (give to Lilian)
 - _____ Ensure team members have the *Packing List (3 weeks prior)
 - _____ Have team complete *Pre-Travel Documents for Roatan (5 days prior)
- Please note – you will have to fill out the SAME Pre-Travel Document for LEAVING Roatan and you can use the same link.

*All starred items can be found on the **Trip Details** page under the “Learn More” tab on our website.

If you need travel insurance options, some teams have used these:

<https://www.faithventures.com/>

<https://www.sevencorners.com>

If you would like suggestions for your free day, feel free to ask Mariela at Seagrape. A solid choice for zip-lining and holding sloths is the Mayan Jungle Canopy Zipline https://roatanbase.com/tours/roatan/adventure_zipline/mayan-jungle-canopy-zipline (You can usually arrange this one through Seagrape for less \$)

Snorkeling and scuba excursions are widely available. Visiting West Bay by water taxi is a great option. Isis or Lilian can also give recommendations.